

## Building Envelope: Air Sealing, Duct Sealing and Insulation

Thank you for your interest in New Mexico Gas Company's Energy Efficiency rebates. Before submitting your rebate application, please review this document carefully to ensure your application is complete and accurate.

### Rebate Eligibility

In order to participate:

- You must be a current New Mexico Gas Company's residential customer with an active account number.
- Space heating must be provided by an existing natural gas system.
- The measures MUST be installed by an authorized New Mexico Gas Company's Participating Contractor.
- Installed measures must be new (rebates are not offered for used or refurbished products) and the installation process must follow the specifications listed in this application.
- The service or measures may NOT be part of a new construction or existing-home addition project.
- The service or measures must be completed between April 1, 2026, and March 31, 2027.
- Rebate applications must be received within 30 days of installation completion or by April 30, 2027, whichever comes first.
- Submitted rebate application must include all required documentation and signatures and be submitted online or via email or mail.
- If you rent your home, the property owner or landlord must complete a Landlord Authorization form, which can be found at [nmgcgetrebates.com](http://nmgcgetrebates.com).
- You must read and agree to the terms and conditions included in this application.
- All rebate payments are subject to available funding.

### How to Submit Rebate Application

You can apply one of two ways:

#### Online

For the quickest and most streamlined process, we encourage you to apply online at [nmgcgetrebates.com](http://nmgcgetrebates.com).

Participating Contractors submit applications via the Contractor portal.

#### Email or Mail

Otherwise, you may complete this form and submit it, along with the required documents, via:

Email: [info@nmgcgetrebates.com](mailto:info@nmgcgetrebates.com)

Mail: NMGC Energy Efficiency Rebates  
5600 San Francisco Rd NE Unit D  
Albuquerque, NM 87109

### Rebate Application Checklist

Before beginning, your Participating Contractor must:

- Conduct an inspection and test to determine the current system condition.
- Provide photo documentation of pre-existing R-value prior to work being performed.
- Duct sealing service only:** Perform combustion testing on any gas-fired appliance in the combustion zone. Alternatively, ensure a working Carbon Monoxide (CO) detector is present/installed.

When submitting your rebate application, ensure the following is included:

- A clear, legible copy of the invoice that shows:
  - Participating Contractor
  - Customer's name and address
  - Installation completion date
  - Pre-existing R-value, added R-value and square footage covered
  - All services provided
  - Total project cost, including labor
  - **If the Participating Contractor is submitting the application** via the Contractor Portal and receiving the rebate, the rebate value must be listed as a discount/credit
  - **If the rebate will be issued to the Participating Contractor**, both the customer and Participating Contractor must sign the invoice
- A copy of one of the following, as applicable:
  - Duct leakage report, detailing the pre- and post-duct leakage and percentage of improvement
  - Photos of pre-existing R-value and added R-value (before/after photos) for insulation projects
- Rebate application with all required fields completed, including signatures
- If you rent your home:** [Landlord Authorization form](#) completed by the property owner or landlord

**Rebate applications must be submitted within 30 days of project installation.** Rebate applications that are incomplete or missing required documents will delay or disqualify processing. If approved, you can expect to receive your rebate funds within 6 to 8 weeks of the application's approval.

### Questions? We're here to help.

Please contact us at **877-501-7835** or [info@nmgcgetrebates.com](mailto:info@nmgcgetrebates.com).

## Rebate Application Form

All information is required.

Customer Information								
Customer Name			New Mexico Gas Company's Account Number (Found on NMGC bill) _____ - _____					
Customer Email Address			Customer Phone Number					
Owner/Landlord Name (if renter occupied)			Owner/Landlord Email Address			Owner/Landlord Phone Number		
Owner/Landlord Mailing Address				City		State		ZIP
Did the property owner/landlord submit a Landlord Authorization form? <input type="checkbox"/> Yes <input type="checkbox"/> No (If no, please have your landlord <a href="#">complete the form</a> before any work is completed and submit with this completed application.)								
Do any of the following apply to you? (Response does not affect program eligibility.) <input type="checkbox"/> Yes <input type="checkbox"/> No								
<ul style="list-style-type: none"> <li>• Live in a Title 1 school district</li> <li>• A member of your household is eligible for EBT</li> <li>• Your income level falls within the amounts listed below</li> </ul>								
Household size	1	2	3	4	5	6	7	8
Maximum Income Level (Per Year)	\$ 31,920	\$ 43,280	\$ 54,640	\$ 66,000	\$ 77,360	\$ 88,720	\$ 100,080	\$ 111,440

Site Information					
Installation Address		City		State	ZIP
Square Footage _____		Year Built _____	Date New Insulation Added _____		
<b>Roof Construction</b>		<b>Building Type</b> (Manufactured homes do not qualify)			
<input type="checkbox"/> Pitched <input type="checkbox"/> Flat <input type="checkbox"/> Combination Pitch/Flat		<input type="checkbox"/> Single Family Home <input type="checkbox"/> Condo <input type="checkbox"/> Townhouse <input type="checkbox"/> Other: _____			

Contractor Information				
Company Name		Contractor License Number		
Representative/Contact Name	Representative/Contact Email Address		Representative/Contact Phone Number	
Company Address		City	State	ZIP

**Building Envelope Rebates**

Project Type	Efficiency Requirement	Conditioned Square Footage Covered	Total Invoice Amount Excluding tax	Maximum Rebate Amount	Requested Rebate Amount
<b>Air Sealing</b>	<ul style="list-style-type: none"> <li>Pre- and post-blower-door-testing required</li> <li>Must show CFM50 ≥10% reduction in duct leakage:</li> <li>CFM Pre-Install _____ Post-Install _____</li> <li>Date Installed: _____</li> </ul>			100% of project cost excluding tax, up to \$200	
<b>Duct Sealing</b>	<ul style="list-style-type: none"> <li>Pre- and post-blower-door-testing required</li> <li>Must show CFM25 ≥10% reduction in duct leakage:</li> <li>CFM: Pre-Install _____ Post-Install _____</li> <li>Date Installed: _____</li> </ul>			100% of project cost excluding tax, up to \$200	
<b>Attic/Roof Insulation</b> ≤R-11 to ≥R-30	<ul style="list-style-type: none"> <li>Must have a rating of ≥R-30</li> <li>R-rating Pre-install _____ Post-Install _____</li> <li>Date Installed: _____</li> </ul>			40% of project cost excluding tax, up to \$800	
<b>Attic/Roof Insulation</b> R-12-19 to ≥R-38	<ul style="list-style-type: none"> <li>Must have a rating of ≥R-38</li> <li>R-rating Pre-install _____ Post-Install _____</li> <li>Date Installed: _____</li> </ul>			40% of project cost excluding tax, up to \$500	
<b>Crawlspace Insulation</b> R-0 to R-19	<ul style="list-style-type: none"> <li>Must have a rating of ≥R-19</li> <li>R-rating Pre-install _____ Post-Install _____</li> <li>Date Installed: _____</li> </ul>			40% of project cost excluding tax, up to \$200	
<b>Total Requested Rebate:</b>					<b>\$</b>

**Terms and Conditions**

Insulation, air sealing or duct sealing measures must be installed by a Participating Contractor in a residence that receives New Mexico Gas Company’s residential gas service, as evidenced by an active New Mexico Gas Company’s customer account number. Space heating must be provided by an existing natural gas system. **Program rebates for attic, roof and crawlspace insulation projects may not exceed 40% of the total project cost, excluding tax.** New construction projects and/or additions to existing homes do not qualify for Residential Building Envelope Rebates. Project materials and measures must be purchased on or after April 1, 2026, and must be installed by March 31, 2027. All 2026 Program rebate applications must be submitted within 30 days of project installation, and no later than April 30, 2027. Rebate applications will be processed and paid on a first-come, first-served basis, while funds are available. If approved, rebate funds will be processed in approximately 6 to 8 weeks. Program Terms

and Conditions are subject to change without notice. Franklin Energy Services, LLC implements this program on behalf of New Mexico Gas Company.

**Limitations of Liability**

To the fullest extent permitted by applicable law, neither Franklin Energy Services, LLC, New Mexico Gas Company, nor any of their respective parents, subsidiaries, affiliates, officers, directors, employees, agents contractors, subcontractors, representatives, successors, or assigns (collectively, the “Released Parties”) shall be liable to any customer, participant, or third party for any indirect, incidental, consequential, exemplary, or punitive damages, including without limitation, damages for lost profits, loss of goodwill, loss of use, loss of data, business interruption, or any other intangible loss, arising out of or in any way connected with New Mexico Gas Company’s Rebate Program (the “Program”), these Terms and Conditions, any rebate application or claim, the approval, denial,

processing, or payment of any rebate, the purchase, installation, use, operation or performance of any product or service eligible for or purchased under the Program, or any other act or omission of the Released Parties, whether based in contract, tort (including negligence), strict liability, warranty, statute, or any other legal theory, and even if a Released Party has been advised of the possibility of such damages.

IN NO EVENT SHALL THE TOTAL AND AGGREGATE LIABILITY OF THE RELEASED PARTIES TO ANY CUSTOMER OR PARTICIPANT FOR ALL CLAIMS ARISING OUT OF OR RELATING TO THE PROGRAM OR THESE TERMS AND CONDITIONS EXCEED THE AMOUNT OF THE REBATE ACTUALLY PAID TO SUCH CUSTOMER

OR PARTICIPANT UNDER THE PROGRAM, IF ANY. This limitation applies even if the customer’s sole or exclusive remedy is deemed to fail of its essential purpose.

BY PARTICIPATING IN THE PROGRAM, YOU ACKNOWLEDGE AND AGREE that the Released Parties have no control over, and assume no responsibility or liability for, the quality, safety, merchantability, fitness for a particular purpose, installation, operation, performance, or any defects in any products, equipment, or services purchased or installed in connection with the Program. Any claim regarding such products, equipment, or services must be directed exclusively to the manufacturer, seller, or installer.

### Customer Acknowledgement and Signature

I hereby certify that all information on this form is accurate, including customer and purchase information, and that eligible equipment has been installed at the location listed on this form. I have read all terms and conditions on this form and acknowledge that New Mexico Gas Company may verify all information provided on this form.

\_\_\_\_\_

Customer Signature

Date

\_\_\_\_\_

Customer Name (please print)

### Rebate Payment Agreement

**Please complete only if the rebate check should be issued to someone other than the Customer.**

By signing below, I, the Customer, understand that I will **not** be receiving the rebate payment from New Mexico Gas Company; and I authorize payment of the rebate to the:

- Participating Contractor** named above.
- Landlord** named above.

\_\_\_\_\_

Customer Signature

Date

\_\_\_\_\_

Customer Name (please print)

### Contractor Acknowledgement and Signature

I hereby certify that (1) the information on this form is accurate, including customer and purchase information, (2) I have performed the services and/or completed the installations at the location listed on this form, (3) the services and/or installations meet the applicable efficiency requirements, (4) I have read all terms and conditions on this form, and (5) I acknowledge that New Mexico Gas Company may verify all information provided on this form.

\_\_\_\_\_

Participating Contractor Representative Signature

Date

\_\_\_\_\_

Participating Contractor Representative (please print)