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2023 Residential Duct Sealing Rebate Application

for email, fax, and mail-in options

To complete and submit using our easy step-by-step tool, [click here](#)

**All questions are mandatory and must be completed in order for the application to be processed.*

New Mexico Gas Company Residential Customer Account Number (can be found on NMGC gas bill):

□	□	□	□	□	□	□	□	□	□	-	□	□	□	□	□	□	□	-	X
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I. Customer Information		
New Mexico Gas Company Customer Name:	Street Address (where Insulation was installed):	
Email Address (for application receipt):	City in NM:	ZIP:
Customer Telephone:	Mailing Address (if different than above):	
Owner/Landlord Name (if renter occupied):		
Date duct sealing was performed: _____ Year home was built: _____		
Home Type*: <input type="checkbox"/> Single-Family <input type="checkbox"/> Condo <input type="checkbox"/> Townhouse <input type="checkbox"/> Other _____		
Heating Fuel Type: <input type="checkbox"/> Natural Gas <input type="checkbox"/> Electric <input type="checkbox"/> Propane <input type="checkbox"/> Other _____		
Roof Construction: <input type="checkbox"/> Pitched <input type="checkbox"/> Combination Pitch/Flat <input type="checkbox"/> Flat		
<i>*Manufactured homes do not qualify</i>		

II. Contractor Information			
Company Name:	Telephone:	Name of Representative:	
Company Address:		Contractor License Number:	
City:	State:	ZIP:	Email Address (for application receipt):

Pre-blower test (measured at 25 Pascals, CFM)	Post-blower test (measured at 25 Pascals, CFM)	Conditioned square footage covered	Rebate Amount (Up to \$200)	Did sealing the duct reduce the leakage by 10% (Yes or No)

IV. Supporting Documents
All applications require the following documentation:
1. Copy of duct leak test results showing pre-blower and post-blower results: <input type="checkbox"/> Yes
2. Copy of invoice stating pre-blower and post-blower results: <input type="checkbox"/> Yes

V. Rebate Terms and Conditions

1. Insulation must be installed by a participating contractor in a residence that receives New Mexico Gas Company residential gas service, as evidenced by the New Mexico Gas Company customer account number.
2. Customer's home MUST have a natural gas fueled heat source as its primary source of heating (primary heat sources using propane, solar or electric are ineligible for rebate payment).
3. To qualify for duct sealing incentives, participating contractor must perform pre and post duct leakage and work performed must reduce overall duct leakage by 10%.
4. The duct sealing must be purchased on or after April 1, 2023 and must be installed by March 31, 2024. All 2023 Program rebate applications must be received by April 30, 2024.
5. Submit: (1) a completed rebate application form along with (2) a copy of the original invoice/receipt and (3) Copy of the duct leakage report detailing the pre and post duct leakage and percentage of improvement. If rebate is transferred to contractor, both customer and contractor must sign invoice.
6. Rebates will be processed and paid on a First In, First Out (FIFO) basis. Rebate will be processed in approximately 4 to 6 weeks. Terms and conditions subject to change without notice.

VI. Customer Signature

I hereby certify that all information on this form is accurate, including customer and purchase information, and that eligible equipment has been installed at the location listed on this form. I have read all terms and conditions on this form and acknowledge that New Mexico Gas Company may verify all information provided on this form.

Customer Name (please print):

Customer Signature:

Date:

VII. Contractor Signature

I hereby certify that I have performed the required duct sealing services in the home listed above and that the sealing of the ducts reduced the overall duct leakage by 10%.

Name of Representative (please print):

Signature of Representative:

Date:

VIII. Rebate Transfer

By signing below, I am authorizing the payment of the rebate to the contractor (or landlord) named in Section I or II and understand that I will **NOT** be receiving the incentive payment from New Mexico Gas Company.

Customer Signature:

Contractor Signature:

Landlord Signature:

Original Invoice Amount (without taxes):

To Submit Application:

1. **Complete** all fields in this application and sign. Incomplete applications will not be accepted for payment.
2. **Attach** a copy of your invoice/receipts: Contractor's invoice must state R-Value of the pre-existing insulation, R-Value of insulation installed, price, and date of purchase.
3. **Attach** a copy of the before photo.
4. **Submit** your application:

Email: info@nmgcrebates.com

Fax: 877-885-7516

Mail: New Mexico Gas Company Residential Rebates
6501 Wyoming NE Building C, Suite 102
Albuquerque, NM 87109

Online: <https://nmgcrebates.icfwebservices.com/>



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