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## 2024 Residential Attic/Roof and Crawl Space Insulation Rebate Application

for email, fax, and mail-in options

To complete and submit using our easy step-by-step tool, [click here](#)

\*All questions are mandatory and must be completed in order for the application to be processed.

New Mexico Gas Company Residential Customer Account Number (can be found on NMGC gas bill):

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I. Customer Information		
New Mexico Gas Company Customer Name:		Street Address (where Insulation was installed):
Email Address (for application receipt):		City in NM: ZIP:
Customer Telephone: ( )		Mailing Address (if different than above):
Owner/Landlord Name (if renter occupied):		
Date new insulation was added: _____ Year home was built: _____		
Home Type*: <input type="checkbox"/> Single-Family <input type="checkbox"/> Condo <input type="checkbox"/> Townhouse <input type="checkbox"/> Other _____		
Heating Fuel Type: <input type="checkbox"/> Natural Gas <input type="checkbox"/> Electric <input type="checkbox"/> Propane <input type="checkbox"/> Other _____		
What is the efficiency of your furnace: <input type="checkbox"/> 70% <input type="checkbox"/> 80% <input type="checkbox"/> 90%		
Roof Construction: <input type="checkbox"/> Pitched <input type="checkbox"/> Combination Pitch/Flat <input type="checkbox"/> Flat		
<i>*Manufactured homes do not qualify</i>		

II. Contractor Information			
Company Name:		Telephone:	Name of Representative:
Company Address:			Contractor License Number:
City:	State:	ZIP:	Email Address (for application receipt):

III. Installation Information					
Measure	R-Value Prior to Installation	R-Value Installed	Total Invoice Amount, not Including Tax	Rebate Amount (40% of cost, excluding tax – up to \$800 for Tier I or \$500 for Tier II, Crawl Space Rebate of \$200)	Conditioned Square footage covered
<b>Tier I</b> Pre-existing Insulation R-11 or less					
<b>Tier II</b> Pre-existing Insulation R-12 to R-19					
<b>Crawl Space Insulation</b> <b>Pre-existing</b>	No insulation				

IV. Supporting Documents
All applications require the following documentation:
1. Photo documentation of pre-existing R-value prior to work being performed: <input type="checkbox"/> Yes
2. Copy of invoice stating pre-existing R-value, added R-value, and square footage covered: <input type="checkbox"/> Yes
3. Photo of your current furnace or boiler: <input type="checkbox"/> Yes

## V. Rebate Terms and Conditions

1. Insulation must be installed by a participating contractor in a residence that receives New Mexico Gas Company residential gas service, as evidenced by the New Mexico Gas Company customer account number.
2. Customer's home MUST have a natural gas fueled heat source as its primary source of heating (primary heat sources using propane, solar or electric are ineligible for rebate payment).
3. To qualify for Tier I incentives, the R-value of the existing roof/attic insulation must be R-11 or less and the insulation installed must be R-19 or greater. To qualify for Tier II incentives, the R-value of the existing roof/attic insulation must be between R-12 and R-19 and the insulation installed must increase the R-Value to R-38 or greater. To qualify for Crawl Space incentives, the R-Value of the existing crawl space insulation must be R-0 and the insulation installed must be R-19 or greater.
4. The insulation must be purchased on or after April 1, 2024 and must be installed by March 31, 2025. All 2024 Program rebate applications must be received by April 30, 2025.
5. Submit: (1) a completed rebate application form along with (2) a copy of the original invoice/receipt and (3) photo documentation of pre-existing R-value taken next to a ruler. Invoice/receipt must include the R- Value of the pre-existing insulation, R-Value of the insulation installed and heated square footage covered. If rebate is transferred to contractor, both customer and contractor must sign invoice.
6. Flat roofed homes: Insulation added to the roof deck will qualify for incentives when the attic space is converted into an unvented conditioned space. Insulation in the existing attic must meet the program requirements. If contractor converts existing attic space into an unvented conditioned space, description of work must be stated on invoice.
7. Rebates will be processed and paid on a First In, First Out (FIFO) basis. Rebate will be processed in approximately 4 to 6 weeks. Terms and conditions subject to change without notice.

## VI. Customer Signature

I hereby certify that all information on this form is accurate, including customer and purchase information, and that eligible equipment has been installed at the location listed on this form. I have read all terms and conditions on this form and acknowledge that New Mexico Gas Company may verify all information provided on this form.

Customer Name (please print):

Customer Signature:

Date:

## VII. Contractor Signature

I hereby certify that I have installed insulation in the home listed above: Tier I – home had pre-existing insulation  $\leq$  R-11 and insulation of R-19 or  $>$  was installed. Tier II pre-existing insulation was between R-12 and R-19 and insulation added  $\geq$  R-38. Crawl Space pre-existing insulation was none and insulation added  $\geq$  19.

Name of Representative (please print):

Signature of Representative:

Date:

## VIII. Rebate Transfer

By signing below, I am authorizing the payment of the rebate to the contractor (or landlord) named in Section I or II and understand that I will **NOT** be receiving the incentive payment from New Mexico Gas Company.

Customer Signature:

Contractor Signature:

Landlord Signature:

Original Invoice Amount (without taxes):

### To Submit Application:

1. **Complete** all fields in this application and sign. Incomplete applications will not be accepted for payment.
2. **Attach** a copy of your invoice/receipts: Contractor's invoice must state R-Value of the pre-existing insulation, R-Value of insulation installed, price, and date of purchase.
3. **Attach** a copy of the before photo.
4. **Submit** your application:

**Email:** [info@nmgcgetrebates.com](mailto:info@nmgcgetrebates.com)

**Fax:** 877-885-7516

**Mail:** New Mexico Gas Company Residential Rebates  
6501 Wyoming NE Building C, Suite 102

Albuquerque, NM 87109

**Online:** <https://www.nmgcrebates-apply.com/>



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